

Appendix 1

Changes to Policies

Policy	Changes
Criminal Record Checking Policy and Procedure	The policy has been reviewed and updated in line with current legislation. Updated Spent Convictions section: Since 28 October 2023, many custodial sentences over four years can now become spent. The exception is for specified serious violent, sexual and terrorist offences listed in legislation. Terminology is dated “Vulnerable adults” so suggested it is changed to current safeguarding legislation “Adults at risk” Criminal offences not disclosed by the Disclosure and Barring Service section has been amended in line with the new and amended DBS filtering rules. DBS Update Service section has been updated to reflect current guidance.
Exit Interview Policy	Reviewed with minimal update required.
Pensions and Retirement Policy	A refresh to ensure reference to LPGS regulations are up to date. Less focused on dates and refers to... ‘LGPS Regulations in force at that time’ therefore negating the need to keep updating should any regulations change. Put on new template. All supporting documents (guidance, forms) provided by Oxfordshire’s LGPS website remain unchanged.